

# SARPY COUNTY AGRICULTURAL SOCIETY RENTAL RATES AND POLICY

ADOPTED September 16, 2019

## **4-H Building**

\$700.00 Rental fee \$200.00 deposit (\$100.00 clean up & 100.00 building damage)  
Certificate of insurance evidencing General Liability Insurance with a \$1,000,000 each occurrence limit is required and the Sarpy County Agricultural Society must be named as an additional insured.

## **Open Air Auditorium** (Private Use Only, Restrooms NOT included)

\$75.00 Rental fee \$50.00 deposit  
Certificate of insurance evidencing General Liability Insurance with a \$1,000,000 each occurrence limit is required and the Sarpy County Agricultural Society must be named as an additional insured.

## **Livestock Barns** (Restrooms NOT included)

\$500.00 Rental fee  
\$200.00 deposit (\$100.00 clean up & 100.00 building damage)  
Certificate of insurance evidencing General Liability Insurance with a \$1,000,000 each occurrence limit is required and the Sarpy County Agricultural Society must be named as an additional insured. General Liability Insurance with a \$1,000,000 each occurrence limit is required and the Sarpy County Agricultural Society must be named as an additional insured.

## **Restrooms** (Either South End or by Food Stands - when in season)

\$300.00 Rental fee  
\$200.00 deposit (\$100.00 clean up & 100.00 building damage)  
Certificate of insurance evidencing General Liability Insurance with a \$1,000,000 each occurrence limit is required and the Sarpy County Agricultural Society must be named as an additional insured.

## **Arena** (Restrooms NOT included)

\$2250.00 Rental fee  
\$1000.00 deposit (\$500.00 clean up & 500.00 building damage)  
Certificate of insurance required. \$ 1,000,000 Liability required.  
Certificate of insurance evidencing General Liability Insurance with a \$1,000,000 each occurrence limit is required and the Sarpy County Agricultural Society must be named as an additional insured.

## **North or South Field** Restrooms not included.)

\$1000.00 Rental fee  
\$500.00 deposit (\$250.00 clean up & 250.00 damage)

Updated: 1/2020

Certificate of insurance evidencing General Liability Insurance with a \$1,000,000 each occurrence limit is required and the Sarpy County Agricultural Society must be named as an additional insured.

**Entire Grounds Rental** (Up to three days use. Excludes: Office, Food Stands, Open Class Building, School Building, Commercial Building and Motor Sports Complex)

\$4000.00 Rental fee

\$2000.00 deposit (\$1000.00 clean up & 1000.00 building damage)

Certificate of insurance evidencing General Liability Insurance with a \$1,000,000 each occurrence limit is required and the Sarpy County Agricultural Society must be named as an additional insured.

### **Deposit Checks:**

- All deposit checks will be deposited upon receipt.
- Lease must be signed and deposit made before booking of date.
- Cancellations must be made 30 days prior to booking date or deposit shall be forfeited.
- All deposited checks will be reissued at the next fair board meeting and once the rental has been inspected by a board member or the grounds rental manager.

### **Rental Option**

- Rentals begin at 10:00am the day of rental and are done at 8:00am the next day.
- For a fee of \$50.00 per day a lessee is able to access the **4-H Building** for set up purposes if it is cleared with the property manager, no earlier than 14 days prior to rental date.

### **Rental Rate Reduction**

- Any reduction of rent, deposit or insurance must be approved by majority vote of the board of directors.
- Groups or individuals wishing to request a reduction of rates must represent themselves at a regular monthly meeting.
- The reduction of rental rates will not be less than 50% of regular rental rates.

### **Security**

- Lessee shall be responsible for his or her own security.
- Security is required if alcohol is being served.
- Security officers must be hired through the Sarpy County Sheriff's office.
- Off-duty deputies will be the only accepted security unless prior approval by majority votes of the board of directors.
- The board will require 1 officer for the 4-H Building and 2 or more officers for the grounds and arena rentals depending on the size of the rental and crowd.
- Property manager will provide contact person to hire security.

### **Arena**

- Arena conditions vary throughout the year; lessee shall incur all costs to put arena in condition that suits their event.
- Lessee shall contract his or her own labor to till arena and provide water.
- Arena shall be left in a condition at least equal to that at which it was found.

### **Other**

- All arena, entire grounds, and reduced rate rentals shall come before the board of directors for approval.
- The Sarpy County Agricultural Society board of directors reserves the right to deny any lease that it deems to be harmful to the Sarpy County Fair, the premises or the City of Springfield, NE.
- All rentals must comply with City of Springfield ordinances. Check with city clerk for ordinance.
- No rentals two weeks prior to the Sarpy County Fair.
- Arena / Grounds Rental / North or South Field rental must come before the board for approval before rental can take place.
- For specific insurance questions, please contact Lori @ 402-970-3321.

**\*\*\*To reserve your spot today or for any further questions or concerns on rentals, please contact the Fair Office #402-253-2453 and leave a message or email sarpyfair@gmail.com.**

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